



### **Rationale**

Our aim is to provide a safe place for all the children in our care to learn and play. As teachers we accept the duty of care which devolves to us. In Riverview ETNS, we make every effort to ensure that the children given into our care are adequately supervised.

### **Roles and Responsibilities**

The school Principal is responsible for drawing up and updating the Supervision Rota, which is made known to each person on the rota. In the event of a planned absence, the person arranges for another person on the rota to swap supervision duties. In the event of an unplanned absence the Principal arranges for another person on the rota to supervise.

### **Policy Statement**

During break time one teacher supervises the yard. Two Special Needs Assistant supervise the yard. One teacher is assigned to indoor duty and is available to supervise toilets and first aid. The person on yard duty remains with classes until they have all been picked up by their own teachers.

On wet days the teacher on yard duty and SNAs provide cover for the pupils in their classrooms. The Rules for the yard are revised and reviewed regularly and are well known and repeated often to the children. All classes have copies of the relevant rules.

The school will open to receive pupils at 8.30am. The school is not responsible for the supervision of pupils arriving before that time. Classes will end each day at 1.10pm (infants) and 2.10pm (all other classes). Teachers ensure an orderly dismissal and that all classrooms are vacated at this time. Children are handed over to parents/guardians/minders from the lines in the yard or from one of the school exits. Parents who wish to have their children escorted home should have the children met at the relevant line in the yard or exit door. The names of persons permitted to pick up children from school must be communicated to the office in writing. Anybody picking up children from the school should arrive not later than 1.10pm (infants) and 2.10pm (all other classes), as the school cannot accept responsibility for the supervision of children after that time.

### **Outside Personnel**

The class teacher remains with their class during instruction by sports coaches or other outside personnel.

**Ratified by the Board of Management on:**

\_\_\_\_\_ **Date**

**Signed:**

\_\_\_\_\_ **Chairperson, Board of Management**